

WYVERN SUN CLUB

AGM

LEDBURY

Saturday 25th April 2026

@

10:30am

(Wyvern Sun Club Site, Bromsberrow Heath, Ledbury)

The meeting was opened at 10:30 by Heather Green (Chairperson)

2. Apologies for Absence

- Edward Shirley
- James Blake
- John Durham
- Steve Gough
- Mo Jenkins
- Taff Jenkins
- Roger Leek
- Denise Newby
- Neil Grubb
- Clive Ryder
- Alan Day
- Suanne Wood

3. Amendment and Adoption of the minutes of the AGM 25th April 2025

All present agreed with the minutes.

4. Action arising from the minutes of the of the AGM 25th April 2025

Nothing reported

5.Appointment of tellers

- Bob Keats
- Dave Phillips

6 Chairman's report

- See Appendix 1

7. Secretary's report

- See appendix 2

8. Treasurer's report

- See appendix 3

9. election of officers (if required)

The position of Chairperson and Treasurer are uncontested as well as one Woman position (Christine Dyer) uncontested

However, we have two male position and three man standing – as all three male members do a lot for the club and after speaking with the committee members we as a committee would like to ask all to be co-opt onto the committee with third to be co-opted on for a year and to reapply again at next AGM.

All present in agreement

10. appointment of auditor

Bill Stump agreed to audit the accounts for next AGM (2027)

See Appendix 4 for report

11. projects

Future project is to look at a new septic tank as the one in use is a small one (designed for a family of 4) and been in-situ for as long as the club been here (40 years+). However, the usage has gone up as more people are using the club over the 12 months. The committee will continue to investigate and will decide in the autumn, to go forward with this.

12. Any other business

Dave Hackett asked the question of mobile phone usage on the sun lawn as it's in the constitution. Nowadays with elderly/poorly relatives – people need to have their phones by their side – we as a club need the mobile phone for visitors to contact and for in emergency. However, it is needed in the constitution for people to be aware that if they are observed abusing this rule, they can be asked to leave and membership refused. The secretary suggested that the rule needs to be reworded to be reflect the current times. Martin Reed volunteered to look at the rule in the constitution., to see if it can be updated

13 date of next AGM 24th April 2027

APPENDICES

APPENDIX 1

AGM Meeting 25th April 2026

CHAIRS REPORT

Hello and welcome nice to see you all.

I'm pleased to say club continues to grow.

The Wyvern team(committee and members)

are doing a fantastic job maintaining the grounds and clubhouse.

We are continuing to make changes

Our work areas are being cleared and organised

Many thanks to you all who continue support wyvern, some giving up your time and help out with the club and grounds.

Thank you all

HEATHER xx

APPENDIX 2

AGM meeting 25th April 2026

Secretary report

Membership Male 52 Female 20 Total 72

With the ratio being (27.8%) which is deemed acceptable by the committee.

We had 4 members that did not renew in 2025 but wish to remain day members. We have also removed 4 honorary members as they no longer wished to be associated with the naturism.

We have however gained 5 new memberships and are receiving new enquiries.

The Chair and I have put together a table of usage of the club by its members so as to avoid being classed as unbalanced.

	Regular	Once per month	Less than 6 visits	Less than 3 visits	Never
Male	20	4	10	10	8
Female	9	0	4	5	2
Total	29	4	14	14	10

This table shows that even though we have 52 males we only see 24 on a regular basis and 9 females

We encourage further usage by our members

And accept further visitors for extra funding without affecting the balance.

Our webpage reports on a monthly basis and last months as an example

Reads:

61 website visits from profile +96%

306 profile views +62%

37 searches +23%

Advertisements: poor response with only 1 male requesting a visit – may pick up.

We have 19 Trailer tents and 3 motor homes using our site with a further 2 hotel trailers for hire

Insurance this year remains through SJL insurance services, Worcester at a premium of £1146.72. Which covers our clubhouse/ toilet block to £100,000 cover on buildings this year, and £3000 for contents Public liability, Employers liability, Officer liability, is also covered.

Our maintenance team has completed the schedule for 2025 with the new linen store and tool storage shed together with the completion of a generator storage shed. Fencing around the site is completed other than the gulley which we are waiting for the laurel to flourish.

For 2026 we have installed a new gate which will have lights and cameras we aim to construct a gas compound storage area, we have discussed extending the stone road further into the site with lighting to allow more parking and safer access.

We will be disassembling the two existing old green storage sheds due to their condition and hopefully using this area for future camping needs. Club Secretary

Club Secretary

Anthony Green

APPENDIX 3

Annual General Meeting Treasurer's Report

- on the 23rd April 2026
- Current Account stands at £4,028.05
- Septic Tank fund stands at £2,935.27
- 35 day account stands at £9,822.97

Looking to the future, we will need a new septic Tank, and the committee is looking into it. Also, the club and site will always need maintaining.

APPENDIX 4

Auditors Report February 2026

Summary

As I recorded last year, the bookkeeping is in good order. Accurate and well presented. Members can have confidence that the finances are well recorded.

Introduction

I have no auditors qualification. I do have over 30 years' experience in financial management. My CV is on file, My audit is thorough. I have to remove my hat as member and put on my auditors hat. I am mindful that I might have to satisfy an external audit and be satisfied that my own audit would pass scrutiny. I saw my role as to check that bookkeeping is done accurately and that large payments (usually over £100) were properly authorised. I am grateful to committee members, and Paula in particular, for answering range of queries. The Secretary has my working papers.

Bookkeeping

One comment on process. The Chair person maintains an imprest for routine cash payments, as she is regularly on site. Then she passes on receipts to the Treasurer when she is on site. In effect this means that many payments are checked by two post holders. I reconciled bank transactions against bank statements. There was one minor glitch whereby a small payment by a member was attributed to the bank records instead of cash income. The Treasurer will resolve this. Seen against the background of over 500 recorded transactions a single minor glitch is acceptable. I spot-checked some cash and bank payments against invoices. All in order. (To check every one would have taken at least ten hours and should in any case not be necessary.) During my interview with the Treasurer, Paula , we also checked more payments. Paula has instant recall on every transaction. Paula showed me two innovations. A spreadsheet she introduced which monitors gas supplies against gas sold on to members. And a forecast for 2026 which lists expenditure commitments for the year, such as insurance. Both helpful.

Compliance

In last year's report I suggested a heading, such as Compliance, be introduced to the minutes showing what large expenditure had been agreed by the committee. This ensures that any decisions taken between plenary meetings are not overlooked. This suggestion was not acted upon. In discussion with the Chair and the Treasurer it was agreed that Compliance would be introduced into the minutes of upcoming meetings.

This will also help the auditor who at present researches all the minutes to find decisions.

I note from a recent minute that Compliance has been added to the agenda, for which I am grateful. Authorities are now transparent for anyone interested.

Asset Register

There was one new item of kit bought, a hedge trimmer, which has been added to the register.

Comment

I repeat what I said last year. The vast range of expenditure on maintenance, cleaning, etc, is an indication of the high level of effort and commitment by volunteers. It also highlights the amount of work which falls to the Treasurer