

**MINUTES OF A COMMITTEE MEETING
OF WYVERN SWIM & SUN CLUB**

held at Wyvern Swim & Sun Club on 2nd March 2024

In Attendance

Heather Klages (Chairman)
Tony Green (Secretary)
Lynda Dorn (Lady Member)
Burt Dorn (Gentleman Member)
Pete Watts (Gentleman Member)
Steve Langley (Minutes Secretary)
Linda Sanders (Lady Member)
Nikki Owens (Treasurer)
Paula Curtis (Lady Member)
Mike Gibbins (Gentleman Member)



The meeting opened at 10:30am by Heather Klages

- 1. Chairman's Opening Remarks**
- 2. Apologies for Absence**
- 3. Minutes of the meeting of 27th January 2024**
 - 3.1** The minutes were unanimously agreed to be a true and fair record of the meeting.
- 4 Matters Arising from the meeting of 27th January 2024**
 - 4.1** - Group photo of the committee to be taken at a later date.
(After AGM)

Action Ongoing

5 Chairman's Report (see attached appendix 1)

6 Secretary's Report (see appendix 2)

7 Treasure's Report (see appendix 3)

8 Membership Report (see appendix 4)

9 Confidential (see appendix 5)

10 Site Maintenance

10.1 - Ride on Lawn mower -This action has discussed - Prices and availability of a new mower.

Action ongoing Maintenance Team

10.2 Woodland walk. all members contributing to walkway.

Action continues

10.3 Suggest a project fund be set up for new main generator. 32amp generator will be required. Clubs power requirements to be checked. Old generator is now out of action. £1000 ringfence for new generator.

Action ongoing Chairman/Treasurer

10.4 Produce record drawing of the complete electrical installation when complete

**ACTION - Maintenance Team -
Ongoing**

10.5 Monitoring the temperature of the new fridge – New fridge thermometer to be purchased

ACTION – Completed Tony &

Heather

10.6 Storage for full and empty gas bottle onsite. Shed to be used with ventilation holes drilled in the bottom.

ACTION - Maintenance Team & Secretary

10.7 Conifer trees have been cut down, but still need to be logged and stored.

11 Upcoming Events

11.1 - Work weekend 23rd & 24th March 2024

Food will be served.

11.2 – Tony & Heather’s Wedding reception 25th May 2024

11.3 – Fun Day 29th June 2024 – Advertise in newsletter. Enzo and Laurel Canyon will make it a bigger event. Prices for visitors and food has been agreed by the committee - Visitors £20 & Members £10

11.4 – Pines club event held at Wyvern on the 15th of June 2024

11.5 – Summer Christmas dinner 27th July 2024

12 Any Other Business

12.1 – Linda Sanders to print new membership cards for 2025

12.2 – Note pad to be made available for members to write in ideas and suggestions. Can also be used for arranging jobs which need to be done onsite. **Completed - Heather**

12.3 – Clubs energy usage to be monitored this includes logs & Petrol. – Action - Ongoing

12.4 – Site security and fencing. – Barb wire fence as been erected and planting of trees has commenced. – Action is ongoing – 36 more trees are needed at a cost of £756.00 (£84.00 of which is Neil Staits this has been paid). Therefore, actual cost to Wyvern £672.00

12.5 - www.naturism.media Magazine has been discussed and agreed not to subscribe

12.6 – 44mm garden shredder to be priced. – Action Ongoing

12.7 – Garden waste incinerator/burner to be priced/built. – Action Ongoing

12.8 – Wording of day visitors to be changed to day member. Day members will fill out a day member form.

12.9 – Pete has suggested a wind turbine should be investigated as another power source to run in conjunction with the solar panels for the club. Pete has requested all the committee members to look at the options available and prices.

12.10 – Willow Cherry tree to be planted in memory of Marget Mathews and a Rose.

12.11 – JP to come to site and clear his property and settle his outstanding account. If its not collected by the end of March; the club will remove it.

12.12 – Club rules to be looked at and updated after the AGM.

Appendix 1 - Chairs report.

Many thanks to all who turn out to help take the old fence panels down it was a good and productive day, water butts have been placed down along where the plants are for all to water. Lynda and her team fed all.

It's lovely to see members turning up and working in the woodland, Black Country Dave came a few Sundays ago and was clearing leaves and planting things, he really is enjoying it. As is Roger and others.

On Saturday 10th I invited four lads in with dogs; they caught 7 rabbits and would like to come back with nets and ferrets. (discussion,)

Have also asked Nikki to transfer £5,000 over to our saving account, I do think we should have a saving pot for bigger projects and some for a backup if needed.

I was asked my Committee to look at Naturism mag. I have connect the Editor twice, his reply was 'Heather I'm happy to give you access her if that help?. I don't think they are very professional. BM Dave has been trying to connect them with no luck, he also thinks they are a no go.

It has been suggested we buy a tree and or rose in Margret Matthews memory, planted down in the woodland. We have collected £115.00 towards it. (discuss)

Appendix 2 - Secretary Report Saturday 2nd March 2024

Membership currently stands at 81 (59 male 22 Female) ratio 2.68 to 1
Enquiries are still good

First of all, a big thank you to all the members that attended our latest work weekend in February we managed the following

Jobs done

1. Trees down gulley planted,
2. Barbed wire fence re-erected,
3. Hand Rail erected to steps on walkway
4. New steps cut to lower walkway
5. Fence panel to gate entrance fixed with posts
6. Tree stumps to badminton court cut off
7. All brash and old timbers being cleared and burnt
8. Cleaned solar panels and roofs,
9. new solar panel has been donated to the club by Dave Phillips which has been fitted to the porch roof to catch winter sun,
10. New lights fitted to conservatory

11. The conservatory started leaking from the flat roof and has had a new coat of repair paint to maintain its integrity, this will be monitored over the coming months

renewed insurance quotes ,

our next work weekends will be: Saturday 23rd/Sunday 24th March

We need to refill our water storage tanks,

Roof our hotel dandies,

Monitor our planting and watering and growing

Update H&S risks assessment marked and acted upon (in Hand)

Check Fire extinguishers, Gas bottles

This should put us in a good place to start our season

Check for damaged trees and branches

Check gates, doors, decking and floors and walkways for any obvious problems

Check Plumbing, Electrical issues, Solar panels,

tidy up areas and reduce unnecessary excess ie (pots and pans, unusable tools, old containers (buckets, tanks) any old chairs tables as storage is always at a premium

Bacon Butties/Soup/Coffee for all in attendance

It has been suggested by a trustee that a role to co-opt another for 2024, to build and lead an effective maintenance team and employ from outside for any tasks that we cannot do within. to oversee the maintenance projects instructed by the committee.

Appendix 3 Treasure's Report

Up to till 28th February 2024

Business Account £7444.26

Reserve Account £64.32

35 Day Account £10278.25

Cash £344.85

Total £18131.68

Appendix 4 Membership

Membership currently stands at 81 (59 male 22 Female) ratio 2.68 to 1
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Next Committee meeting will be held on the 20th of April after the
AGM

Meeting closed by Heather Klages at 12:30hrs.