

MINUTES OF A COMMITTEE MEETING
OF WYVERN SWIM & SUN CLUB

held at Wyvern Swim & Sun Club on 23/08/2025

In Attendance

Heather Green (Chairman)

Tony Green (Secretary)

Paula Curtis (Treasurer)

Lynda Dorn (Lady Member)

Bert Dorn (Gentleman Member)

Neil Stait (Site Maintenance Member)

Mike Brimble (Gentleman member)

Christine Dyer (Lady Member)

Denise Newby (Lady Member)

Dave Curtis (Minutes Secretary)

The meeting opened at 10:30 by Heather Green (Chairman)

2. Apologies for Absence

Mike Gibbins (Gentleman Member)

3. Minutes of the last meeting 19/07/2025

3.1 The minutes were unanimously agreed to be a true and fair record of the meeting.

4. Action arising from the minutes of 19th July 2025

6.2 Problems with batteries.

COMPLETED

6.4 a discussion/decision on plastic chairs. Chairs now stacked and undercover.
More stackable, plastic to be purchased next season

COMPLETED

6.5 WEB SITE - Amanda is undertaking this at time of meeting – we do need a testimonial from members for web site to included

ONGOING

7.1 The secretary has applied for an estimated costing for a supply of electricity to club.

9. Lady's day **ONGOING** Committee Ladies

10.1 Tree roots on surface – some have been removed by Neil Stait

ONGOING MAINTENANCE TEAM

10.4 & 10.5 gas shed flooring & parking area (wood removal and replacement concrete) **ONGOING** Maintenance team/work weekend

10.4A Bowser needs spare wheel in case of puncture – Neil has got a spare wheel puncture repair kit and willing to donate it as a temporary solution. In the meantime, spare wheel to be measured and priced

ONGOING MAINTENANCE TEAM/Mike B- Neil Stait

10.6 enclosing work area **ONGOING** Maintenance team/work weekend

10.7 small picket fence around the memorial garden – Mr Hackett to be asked if he can do **ONGOING** CHAIR/MR Hackett

10.9 Covering the work shed – Mike B measured and estimated cost to be organised **COMPLETED**

5. CHAIR'S REPORT

It's good to see club is still being well attended, and we are getting good feedback from visitors.

Thanks to all for your hard work

6. SECRETARY'S REPORT

6.1 QUOTE (estimate) from electric company £17,659.00. Spoken to Peter Watts & Dave Phillips about this and have concluded that it's better to continue with the

way we are unless the situation warrants a change and maybe to concentrate on the water supply first. **SOMETHING FOR THE FUTURE**

6.2 Quote for wood to clad shed £271- deliverer, nails and wood and a quote needed from Pontrillas. **ONGOING**/ autumn -Tony Green

7. TREASURER'S REPORT

Business account £2,401.97

Business reserve account £1,920.98

35-day account £8,697.93

8. MEMBERSHIP REPORT

8.1 Membership numbers are 72.

A lot of enquiries from men, not couples. New article for BN with new Wyvern logo

9. EMAIL DISCUSSIONS

9.1 suggestion made that couples be £35 – all in agreement

10 SITE MAINTENANCE see following attachment

10.1 Neil & Mike are in discussion about the final generator shed position.

Tiding the area to generator. **ONGOING** MAINTENANCE TEAM

10.2 Planks of wood to be removed in car park and replaced by concrete – needs to be when area is devoid of vehicles **ONGOING** MAINTENANCE TEAM

10.3 Gas bottles – needs a record of gas bottles on site attached to dandies as well as empties/ full secured in cage. Tony Green is responsible for ordering – and recording the empties/full for the club usage. This was then passed to Neil Stait to **complete or to delegate.**

11. CLUB SUPPLIES

No problems

12. UPCOMING EVENTS

12.1 CHRISTMAS meal at Duke

12.2 NEW YEAR eve 31st December £5.00 a head

13. ANY OTHER BUSINESS

13.2 Gazebo replacement – Christine presented the quotes for discussion

13.3 Roger requested filling the water butts as they need filling – Laurels are too dry and flagging

13.4 Viv is selling her Dandy. She needs the club but finds making the bed too much – a suggestion is that she rents one of the hotel dandies for seasons, if she sells her.

13.5 how many bands do we need for the open day, for committee to think about this and decision made for 3 bands. Changes to pricing £30 for visitors and £20 for members **ALL IN AGREEMENT**

13.6 Polo shirt and hoodies with new logo – Details passed to chair for newsletter

13.7 Chairs marking walls in conservatory – a wide rail or something similar to avoid this marking

ONGOING MAINTENANCE TEAM/Denise

13.8 ride on mower – once funds come in to seriously look for one

Spring 2026

14 DATE OF NEXT MEETING

11 October 2025 at 10:30

15 ATTACHMENT

Maintenance Update

Following the last meeting I have discussed with Mike the next work I would like to undertake, and this will be the Generator storage

A suitable structure will be constructed that will enclose all the generators in one place but still provide adequate ventilation for them to be used internally Following this, we will proceed to make this area flat and rubble free .

Next, I would like to address the planks in the carpark by removing them and replacing them with concrete

Hedge cutting will be another general job that can be undertaken when the nesting birds allow.

I would like to undertake another scrap removal from the site and the work area.

Future work

Fencing off the work area when finances and time allows

Adding further gravel to the drive

I would also like to dedicate some time to a regular cleaning schedule for the toilet and main clubhouse floor area

After last week I would also like a full breakdown of all the gas bottles present on site for safety purposes and for reordering.

A board will also be placed in the gas shed so that when a bottle is removed it is signed for.

Any other ideas or suggestions are welcome